



#### **Register your club**

Click here to register your club and get started with Fifty/Fifty.

REGISTER

#### A crucial issue

The Fifty/Fifty online course is aimed at the boards of clubs and federations and is available free of charge to all sports clubs and sports federations whose national floorball federation is an affiliate of the International Floorball Federation (IFF). The aim of the course is for you and your club to increase your knowledge about why it is important to work with gender equality and the benefits that it offers both the club and its members. Fifty/Fifty is intended to sow the seeds for new ideas and enable you and your club to making practical, relatively small changes that, in the long run, result in significant improvement.

## Take the entire Fifty/Fifty course remotely!

Interest in the Fifty/Fifty online course continues to grow throughout Sweden. **Over 160 clubs and federations have already** registered. Several clubs are currently taking the sessions remotely in video meetings instead of together in the boardroom. This is a solution that works well using, say, Microsoft Teams or a similar service.

When taking Fifty/Fifty in a video meeting, it is important to keep in mind that the person sharing their screen must also remember to share their computer's sound with the other participants. In Microsoft Teams, this is done by checking the "Include computer sound" box when sharing your screen. Since the sessions include many videos, it is important to remember to activate this function.

With the help of this step-by-step guide, you and your board can easily get started using Microsoft Teams.



### Invite all board members to a Teams meeting

	···· •••		
Q. Activity		New meeting Details Scheduling Assistant	Save Close
(=) Chat	Cate	jory: None 🗸 Time zone: (UTC+01:00) Amsterdam, Berlin, Bern, Rome, Stockholm, Vienna 🗸 Response options 🗸 Require registration: None 🗸	
ැලා	Ø	Fifty/Fifty	
	್ರ	Add required attendees + Optional	
Calendar	Ŀ	2021-11-19 13.00 $\lor \rightarrow$ 2021-11-19 13.45 $\lor 45m$ $\bullet$ All day	
Calls	Ç	Does not repeat V	
Files	Ē	Add channel	
	0	Add location	
	.1	R 7 U S I 文 A A Baranah v Ak I ニュニ ニ に 99 ca 三 田 I り Ci	
		We are finally getting started. Session 1 of 6 in the Fifty/Fifty online course to increase our knowledge about gender equality.	
Apps			
Help			

The person hosting the Teams meeting should be the board member registered as the main user of the Fifty/Fifty course and hence the person who signs in to <u>www.fifty-fifty.nu</u> using their email address.



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FIFTY/FIFTY		case studies	faq	this is fifty/fifty	inspiration	contact	sign in
	Register your club						
	Sign in						
	Please check your email. You will soon receive an email with a login link.						

# Once the Teams meeting has started and all participants have joined, as meeting host select the screen sharing function.



### Select the browser where you are signed in to the course.



In this step, the "Include computer sound" function must also be checked so that all participants can hear the audio of the videos included in the course.



# Ask all participants to turn off their microphones when not talking to avoid any distracting noises.



### Once your screen has been shared, simply start the course. Good luck!

